



DEPARTMENT OF BUSINESS AND INDUSTRY
NEVADA TRANSPORTATION AUTHORITY

Unclassified Position Announcement
Posted: July 2, 2015

DEPUTY COMMISSIONER

The Nevada Transportation Authority is seeking qualified applicants for the position of Deputy Commissioner. This is an unclassified full-time position within Nevada State Government.

Recruitment:

This is an open competitive recruitment, open to all qualified persons. This is a full-time unclassified position that is appointed by and serves at the pleasure of Administrator of the Nevada Transportation Authority.

Agency Responsibilities:

The Nevada Transportation Authority (NTA) administers and enforces state laws pertaining to passenger transportation, household goods movers, storage of household goods, and tow cars. The NTA has been charged with the responsibility of providing fair and impartial regulation, to promote safe, adequate, economical and efficient service, and to foster sound economic conditions in motor transportation. The NTA encourages the establishment and maintenance of reasonable charges for intrastate transportation by fully regulated carriers and non-consent towing services.

Approximate Annual Salary Up To \$96,607 (Effective July 1, 2015):

Salary reflects retirement (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary.

Benefits:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

The Position:

The Deputy Commissioner serves as Chief Financial Officer for the Authority and is responsible for directing the daily operation of the Authority, including budget preparation; administration, human resources; purchasing and managing contracts and leases entered into by the Authority; The Deputy Commissioner develops and implements policies and procedures to ensure the efficient operation of the Authority and oversees the review of applications for certificates, permits and modifications of tariffs; maintains a hearing calendar of all matters pending before the Authority. The Deputy Commissioner also authenticates documents and serves as custodian of all agency records and supervises upper level staff.

Minimum Qualifications:

Must be knowledgeable and experienced in public administration and fiscal management. Must be knowledgeable in the areas of motor carrier regulation by the Authority. Experience in administration, government accounting and personnel management in a regulatory setting desired. Proficiency with Microsoft Word, Excel, and Access or other database software programs desired. Must be experienced in managing and prioritizing large numbers of activities in a multi-tasked organization.

Up to 25% statewide travel is required. A valid driver's license or evidence of equivalent mobility is required at the time of appointment and as a condition of continued employment.

Persons offered employment in this position must submit to a pre-employment fingerprint criminal history check, a background investigation and pre-employment screening for controlled substances.

Position Location:

The position will be based in either Las Vegas or Reno, depending on the candidate selected.

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED

(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

<u>Submit Resume and Direct Inquiries To:</u> Andrew MacKay Nevada Transportation Authority 1755 E. Plumb Lane, Suite 216 Reno, Nevada 89702	Phone: 775 688-2800 Fax: 775 688-2802 Email: amackay@nta.nv.gov
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The State of Nevada is an Equal Opportunity Employer.